

REGULAR MEETING 7:00 P.M.

Chairman Stefanko called the meeting to order at 7:03 p.m.

Present at roll call were Commissioner Duggan, Commissioner Cummins, Commissioner Sims, Alderman Gust, and Commissioner Pollihan. Code Enforcement Officer Follmer and Mayor Burt were absent.

APPROVAL OF AGENDA

Commissioner Duggan made a motion, seconded by Commissioner Sims, to approve the agenda. Motion passed unanimously.

APPROVAL OF MINUTES

Commissioner Cummins made a motion, seconded by Commissioner Duggan, to approve the Minutes of the Regular Meeting of January 13, 2026. Motion passed unanimously.

OPEN FORUM

There were no comments for Open Forum.

Chairman Stefanko closed Open Forum at 7:04 p.m.

OLD BUSINESS

1. The Commission reviewed Food Truck Regulations from several cities and made revisions and additions to accommodate the necessary documentation to revise the current Chapter 235 Food Service Establishment Code for the City of New Melle. The Commission will review the proposed ordinance revision at the next Planning and Zoning meeting. Mr. Gerie Shaheen provided a Google.Doc that he designed as a possible Food Truck/Vendor License Application. City Clerk Gay would like to have that application in PDF Form to conform with existing City Permit Applications. The Google.Doc form is thorough and can be used as a guide for a license form.

NEW BUSINESS

There was no new business presented.

CODE ENFORCEMENT

The Code Enforcement Officer was not present.

The next Regular Planning and Zoning Meeting will be Tuesday, March 3, 2026, at 7:00 p.m., at City Hall, 145 Almeling St., New Melle, MO 63365

ADJOURNMENT

A motion to adjourn was made by Commissioner Sims and seconded by Commissioner Duggan. Motion passed unanimously. Meeting adjourned at 8:30 p.m.