

**REGULAR MEETING**

The City of New Melle Board of Aldermen meeting was called to order at 7:04 p.m. by Mayor Steve Burt. The meeting was held at the New Melle City Hall, located at 145 Almeling Street, New Melle, MO.

**ROLL CALL**

- √ Mayor Steve Burt
- √ Alderman Brian Nelson
- √ Alderman Gary Schneider
- √ Alderman Janet Karrenbrock
- Alderman Trevor Goodman - absent
- √ City Clerk Marcia Gay
- √ Attorney Steve Martin

**PLEDGE OF ALLEGIANCE**

Mayor Burt led the Pledge of Allegiance.

**INVOCATION PRAYER**

Alderman Schneider led the Invocation Prayer

**APPROVAL OF AGENDA**

Alderman Schneider made a motion, seconded by Alderman Karrenbrock to approve the agenda. Motion passed unanimously.

**APPROVAL OF MINUTES**

Alderman Karrenbrock made a motion, seconded by Alderman Schneider to approve the minutes of October 10, 2023, Regular Meeting with spelling corrections. Motion passed unanimously.

**OPEN FORUM**

Resident Ernie Artega, 3611 Schutzen St., made mention that the design of the city of New Melle seal, designed by Mr. Artega and adopted to the city in 1984, is not correct. The left seal copied from Melle, Germany should be all red, not red/white/blue. All letterhead, labels, etc. have the wrong color for the seal. A correction in the future should change the seal. Also Mr. Artega is still interested in the city having a ‘Mayor Wall’ depicting photos of all the past mayors with a photograph and years of serving. Mayor Burt closed Open Forum at 7:11 p.m.

**FINANCE REPORT**

1. City Clerk Gay submitted October 2023 Balance Sheets. Alderman Schneider made a motion, seconded by Alderman Nelson to approve the balance sheets for October 2023. Motion passed unanimously.

**INTRODUCTION OF BILLS/ORDINANCES.**

**BILL #490 – ORDINANCE 475– AN ORDINANCE OF THE CITY OF NEW MELLE, MISSOURI, AMENDING ORDINANCE 364, AND ESTABLISHING NEW FEES FOR VARIOUS PERMITS, LICENSES, APPLICATIONS, PLAN REVIEW, SUBMISSIONS AND OTHER GOVERNMENTAL APPROVALS.**

Alderman Schneider made a motion, seconded by Alderman Karrenbrock to conduct the first reading of Bill #490 by title only. Motion passed unanimously.

Mayor Burt read Bill #490 for the first time by title only.

Alderman Schneider made a motion, seconded by Alderman Nelson to accept the first reading of Bill #490. Motion passed unanimously.

Alderman Nelson made a motion, seconded by Alderman Schneider to conduct the second reading of Bill #490 by title only, Motion passed unanimously.

Mayor Burt read Bill #490 for the second time by title only.

Alderman Schneider made a motion, seconded by Alderman Nelson to accept the second reading, and adopt Bill #490 as Ordinance 475.

Roll Call Vote: Nelson aye, Karrenbrock aye, Schneider aye, Goodman (absent)

Mayor Burt declares Bill #490 approved and designates it as Ordinance 475

**ENGINEERING REPORT**

1. Nathan Buehrle, Cochran Engineering, reported the Mill Street Improvement Project can be completed in four (4) phases to spread out the cost of the project. Starting at the north end of Mill St. and going south, Phase 1A estimate \$373,000.; Phase 1B estimate \$285,000. Phase 2 estimate will include the east end of Peter St., estimate \$216,000.; Phase 3 at the Straatmann Feed location to allow any new construction of Straatmann Feed to be completed before the Mill St. project is completed at that location, estimate \$177,000. Alderman Nelson noted that splitting up the construction to separate phases seems more manageable – and that Phase 1B near Muhm Plaza is the area in most need of replacement.
2. The Sign Adjustment cost estimate for the Peter St. Improvement project of \$1,796.25 was presented to the board for approval. Alderman Karrenbrock made a motion, seconded by Alderman Nelson to approve the cost of the sign adjustments by Tramar Contracting. Motion passed unanimously.
3. The Land Use Permit to replace a manufactured home at 155 Lockard Ln. was reviewed. The Permit approval is tabled while Council reviews the ordinance for R1B classification.
4. The Schutzen St. Sidewalk replacement project was reviewed. The project will replace the existing deteriorating sidewalk at Peter St., east to Hwy D, and include new curb and guttering to be in place for any future Schutzen St. Improvements. Alderman Nelson made a motion, seconded by Alderman Schneider to allow the Schutzen St. Sidewalk replacement out to bid. Motion passed unanimously. The project will go out to bid.

**OLD BUSINESS**

1. The City Clerk will address any Code Enforcement violations and will send letters to those not in compliance.

**NEW BUSINESS**

1. The Site Plan Application for the proposed new Peoples Bank was presented by John Nilges of Excelsior Engineering. Mr. Nilges explained the details of the plan. All utility easements have been acquired. A MoDOT permit for the Hwy Z entrance has been applied for. Renderings of the new building were also presented, and the building will look like the new Peoples Bank in Troy, MO. Alderman Karrenbrock made a motion, seconded by Alderman Nelson, to approve the site plan for the new Peoples Bank. Motion passed unanimously.
2. Alderman Schneider made a motion, seconded by Alderman Karrenbrock, to approve the funds to support the New Melle Chamber of Commerce to purchase cookies and boxed drinks for the Country Christmas event. Motion passed unanimously.

The next Board of Aldermen Meeting will be TUESDAY, DECEMBER 12, 2023, at City Hall, 145 Almeling St., 7:00 p.m.

**ADJOURNMENT**

Alderman Schneider made a motion, seconded by Alderman Karrenbrock to adjourn at 8:00 p.m. Motion passed unanimously.

Respectfully submitted,

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Marcia Gay, City Clerk