

New Melle Mobile Food Truck License Application

License Valid from January 1 to December 31

Complete all information on the following pages. Any falsification or misrepresentation on this application could result in immediate revocation or suspension of your vendor license.

*A Permit is required for any business engaged in the cooking, preparing, assembling, serving, offering for sale, or distributing food or beverages to the general public from a mobile vehicle or temporary display stand with the city while such mobile vending vehicles or temporary display stand remains parked or in an otherwise stationary position for thirty (30) minutes or more. A mobile vending vehicle is any movable vehicle, truck, trailer, pushcart or similar vehicle used by a mobile vending business.

Choose one: Food Truck Trailer Other _____

Name of Business _____

Business Owner Name: _____

Type of Business: _____

Name of Truck/Vendor: _____
Provide year, make, model and color (logo description)

Name of Trailer: _____
Provide state license number

Business Owner Home Address: _____

Mailing Address if different: _____

Federal EIN # _____

Business Website: _____

Email contact: _____

Business Phone: _(_____) _____ Home Phone: _(_____) _____

Local Manager: _____ Contact Information: _____
If applicable

Date of Event(s): _____

Location of Event(s): _____

Please attach the following:

- 1) State of Missouri Sales and Use Tax License for Retail Sales
- 2) St. Charles County Department of Public Health License/Certificate
- 3) Certificate of No Tax Due
- 4) Proof of Vehicle Insurance (for Food Trucks only)
- 5) Driver's License of Owner or Local Manager
- 6) Written consent from property owner

To include property owners name, address, phone number and email

- 7) Copies of all requisite liquor licenses issued to the applicant by the City, St. Charles County or the State of Missouri
- 8) For the location of the vendor attach a sketch of all buildings, structures, green space, parking, ingress and egress onto and off of public roadways and other natural or man-made features on the property.

Signature **Date:** ____/____/____

This is to certify the above application was filed with the New Melle City Clerk and accompanied by the required license fee of \$30.00.

City Clerk of New Melle, Missouri