

**REGULAR MEETING**

Chairman Nelson called the meeting to order at 7:00 p.m.

Present at roll call were Commissioner Duggan, Commissioner Stefanko, Commissioner Hanner, Commissioner Sims, and Mayor Steve Burt. Alderman Goodman was absent.

**APPROVAL OF AGENDA**

Commissioner Sims made a motion, seconded by Commissioner Stefanko, to approve the agenda. Motion passed unanimously.

**APPROVAL OF MINUTES**

Commissioner Stefanko made a motion, seconded by Commissioner Duggan to approve the Minutes of the Regular Planning and Zoning Meeting of February 7, 2023. Motion passed unanimously.

**OPEN FORUM**

There were no comments for Open Forum. Chairman Nelson closed Open Forum at 7:02 p.m.

**OLD BUSINESS**

1. A vote to approve Ordinance 483 authorizing the Approval Requirements for Emergency Repairs was put before the Commission. Commissioner Sims made a motion to approve Ordinance 483, Commissioner Duggan seconded the motion. Motion passed unanimously. Recommendation for approval will move forward to the Board of Aldermen.
2. The Commission discussed the possibility of adding an amendment to the Conditional Use Permit Ordinance for establishing guidelines for cannabis sales within the city of New Melle. There will be further discussion in the future and the Commission will review regulations in other cities similar to New Melle.
3. The Commission reviewed information provided by the City Clerk to add an Ordinance, or an addition to existing Conditional Use Permit applications, for establishing guidelines for short-term rentals/Airbnb establishments in the City of New Melle. Suggestions will be discussed at future meetings.

**NEW BUSINESS**

There were no items for New Business.

It was noted that Chairman Nelson is running unopposed for the Board of Aldermen in the Municipal Election April 4, 2023, and will be leaving the Planning and Zoning Commission. A new Chairman will need to be put to a vote after the April 4, 2023, Election is finalized.

The next Planning and Zoning Meeting will be Tuesday, April 4, 2023, at 7:00 p.m.

**ADJOURNMENT**

A motion to adjourn was made by Commissioner Duggan and seconded by Commissioner Hanner. Motion passed unanimously. The meeting was adjourned at 7:34 p.m.