

**REGULAR MEETING**

The City of New Melle Board of Aldermen meeting was called to order at 7:01 p.m. by Alderman Karrenbrock. The meeting was held at the New Melle City Hall, located at 145 Almeling Street, New Melle, MO.

**ROLL CALL**

- |                              |        |                           |
|------------------------------|--------|---------------------------|
| Mayor Steve Burt             | ABSENT | √ Alderman Trevor Goodman |
| √ Alderman Brian Nelson      |        | √ City Clerk Marcia Gay   |
| √ Alderman Gary Schneider    |        | √ Attorney Steve Martin   |
| √ Alderman Janet Karrenbrock |        |                           |

**PLEDGE OF ALLEGIANCE**

Alderman Karrenbrock led the Pledge of Allegiance.

**INVOCATION PRAYER**

Alderman Schneider led the Invocation Prayer

**APPROVAL OF AGENDA**

Alderman Schneider made a motion, seconded by Alderman Nelson to approve the agenda. Motion passed unanimously.

**APPROVAL OF MINUTES**

Alderman Schneider made a motion, seconded by Alderman Nelson to approve the minutes of June 13, 2023. Motion passed unanimously.

**OPEN FORUM**

No comments for Open Forum  
Alderman Karrenbrock closed Open Forum at 7:03 p.m.

**FINANCE REPORT**

1. City Clerk Gay submitted June 2023 Balance Sheets. Alderman Goodman made a motion, seconded by Alderman Nelson to approve the balance sheets for June 2023. Motion passed unanimously.

**ENGINEERING REPORT**

1. Nathan Buehrle, Cochran Engineering, reported the status of the Peter Street Improvement Project. S&A Equipment and Building met the June 25th complete date for the project. There is still site clean-up and final Pay Applications to be submitted. The grass mat will need to be reseeded/replaced. The contractor will wait until rain/growing season before reseeding.
2. The city was notified the Hwy Z culvert replacement was delayed by MoDOT until July 11, 2023. MoDOT replaced the culvert in one day and the city will replace the sidewalk that was removed

for the culvert work and also repair several sections of sidewalk that are damaged. The damaged fence section has been ordered and will be replaced.

**OLD BUSINESS**

There were no items for Old Business

**NEW BUSINESS**

1. Pay Application #7 for May 2023 to S&A Construction for the Peter St. Improvement Project was submitted to the board for approval. Alderman Goodman made a motion to approve, seconded by Alderman Nelson. Motion passed unanimously.
2. Approval of the Liquor License for a PACKAGE LIQUOR LICENSE – ALL KINDS (Monday through Sunday) not to be consumed on the premises where sold for Catala House, 4591 Hwy Z was presented to the Board of Aldermen. Alderman Nelson made a motion to approve the Liquor License for Package Liquor - All Kinds. Alderman Goodman seconded. Motion passed unanimously.

Alderman Nelson asked for clarification of a Tasting Permit License. Will a customer be charged per glass and if so, will that fall under one of the ‘Liquor by the Drink’ Licenses. Attorney Martin read through New Melle City Ordinance 600, Alcoholic Beverages, and determined there was no definition for a Tasting Permit License that defined if there was to be a charge by the glass. The approval for the TASTING PERMIT moved forward.

Approval of the Liquor License for a TASTING PERMIT, a Special Permit to conduct wine malt beverage and distilled spirit tastings on the licensed premises for Catala House, 4591 Hwy Z was presented to the Board of Aldermen. Alderman Schneider made a motion to approve the Liquor License for a Tasting Permit. Alderman Goodman seconded. Motion passed unanimously.

3. Notification of the sale of a 10’ strip of property from Brian Welge to Steve Burt along the east property line of 3620 Schutzen St. was noted. Mr. Welge submitted a Variance Application to be sent before the Board of Adjustments for a set-back variance due to the sale of the strip of land. Attorney Martin explained the Variance Application will need approval before the sale can be completed per Statutes of St. Charles County. Clerk Gay will contact the Board of Adjustments and move forward with the regulations for a Variance Request.

The next Board of Aldermen Meeting will be TUESDAY AUGUST 8, 2023, at City Hall, 145 Almeling St., 7:00 p.m.

**ADJOURNMENT**

Alderman Goodman made a motion, seconded by Alderman Nelson to adjourn at 7:26 p.m. Motion passed unanimously.

Respectfully submitted,

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Marcia Gay, City Clerk