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| eStadt Melle New Melle     |  |  |  | | --- | --- | --- | | **City of New Melle** |  | **Permit Application**  **Residential Upgrades** | | **145 Almeling Street,**  **PO Box 114**  **636-828-4807 www.cityofnewmelle.org** | **Residential Land Use Permit**  **Permit Number**  —–———————— |

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Date of Application** | |  | | **Zoning District** |  | | **Proposed Zoning Telephone Number** | | | |
| **Property Owner** | **Email Address** | | | | | | | | | |
| **Project Address** |  | | | | | | | |  | |
|  | *Number and Street* | | | | | | | |  | |
| **HOA** |  | | | | | | | |  | |
|  | *Subdivision Name* | | | | | | | | *Lot Number* | |
| **Type of Improvement** | | | | **Proposed Use** | | | | | | | |
| **Residential** | | | | | **Water Supply** | | |
| *State Statutes require a Missouri engineer’s or architect’s seal on all commercial or multi-family plans.*   * New Residence * Room Addition * Garage (Attached/Detached) * Accessory Building * Swimming Pool * Repair or Remodel * Attached Structure * Other: | | | | Grading (in square feet) \_\_\_\_\_\_\_\_\_\_  \*\*If over 10,000 square feet, a grading permit is required. | | | | | * Public or Private Company * Well or Cistern | | |
| * Single Family Dwelling * Two or more Family Dwelling   Number of Units? \_\_\_   * Other: | | | | | **Sewage Disposal**   * Septic Tank * Public or Private Company | | |
| Number of Stories | | \_\_\_\_\_\_\_\_\_\_\_ | | Total floor area  (in square feet) | | | \_\_\_\_\_\_\_\_\_\_\_ | | Total land area  (in square feet) | | \_\_\_\_\_\_\_\_\_\_\_ |
| **Name/ License Number** | | | | **Email Address/Daytime Telephone** | | | | | **Signature** | | |
|  | | | |  | | | | |  | | |
| **Architect or Engineer** | | | |  | | | | |  | | |
|  | | | |  | | | | |  | | |
| **General Contractor and Builder** | | | |  | | | | |  | | |
| *Applicant shall submit two copies of all required drawings including but not limited to architectural elevations, architectural drawings, and a site plan. See the Site Plan Application for site plan requirements.*  *\*\*All documentation and correspondence shall be directly with the City of New Melle via the email address and phone number above. \*\** | | | | | | | | | | | |
| Date Fee Paid:  —–———————— | | | | Amount Paid: **$ 75.00** | | | | | Payment  Method: —–—————— | | |
| Date Permit Issued:  —–———————— | | | | Approved By:  —–———————— | | | | |  | | |
| Notes:  —–—————————–—————————–—————————–—————————–————————–————————— | | | | | | | | | | | |
| **DISCLAIMER AND SIGNATURE** | | | | | | | | | | | |

*I hereby certify the Owner of record authorizes the proposed work and/or I have been authorized by the Owner to make this application as his/her authorized Agent and agree to conform to all applicable codes of the City of New Melle, Missouri and the County of St. Charles, Missouri.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Signature: |  | Date: | |  |
| **PLEASE CHECK WITH FIRE DISTRICT FOR PERMIT REQUIRMENT** | | | | **City Approval** | | |