

**REGULAR MEETING**

Chairman Nelson called the meeting to order at 7:07 p.m.

Present at roll call were Commissioner Duggan, Commissioner Stefanko, Commissioner Hanner, Mayor Steve Burt, and Alderman Goodman. Commissioner Sims arrived at 7:13.

**APPROVAL OF AGENDA**

Commissioner Stefanko made a motion, seconded by Commissioner Hanner, to approve the agenda. Motion passed unanimously.

**APPROVAL OF MINUTES**

Commissioner Duggan made a motion, seconded by Commissioner Stefanko to approve the Minutes of the Regular Planning and Zoning Meeting of April 4, 2023. Motion passed unanimously.

**OPEN FORUM**

David Gust spoke to the commission with concerns regarding the permit process for new construction. He will be building a new home in the city and found the process confusing. He would like to see clarification between the applications for residential and commercial building permit processes and standardized explanations in writing. Chairman Nelson closed Open Forum at 7:14 p.m.

**OLD BUSINESS**

1. The Commission discussed items that would be of concern for Airbnb applications. Items for discussion include rental time limits, parking, owner contact information, noise impact, etc.
2. The Commission discussed guidelines for cannabis sales that would be related to the city of New Melle. The state law covers some of the previous questions, i.e.: proximity to schools, churches, day care facilities. The city looks to protect its commercial space and address security concerns.

**NEW BUSINESS**

1. The election of a new Chairman for Planning and Zoning is moved to the June meeting. Chairman Nelson will be leaving to join the Board of Aldermen.

The next Planning and Zoning Meeting will be Tuesday, June 6, 2023, at 7:00 p.m.

**ADJOURNMENT**

A motion to adjourn was made by Commissioner Sims and seconded by Commissioner Duggan. Motion passed unanimously. The meeting was adjourned at 7:50 p.m.