

REGULAR MEETING

Chairman Stefanko called the meeting to order at 6:05 p.m.

Present at roll call were Commissioner Duggan, Commissioner Sims, Commissioner Hanner, Mayor Steve Burt, Alderman Goodman, and City Clerk Gay.

APPROVAL OF AGENDA

Commissioner Duggan made a motion, seconded by Commissioner Sims, to approve the agenda. Motion passed unanimously.

APPROVAL OF MINUTES

Commissioner Sims made a motion, seconded by Commissioner Duggan to approve the Minutes of the Regular Planning and Zoning Meeting of September 12, 2023. Motion passed unanimously.

OPEN FORUM

Commissioner Hanner questioned the virtual vote taken for a sign application. All documents were submitted to the Commission by email. It was determined there was a majority vote via email for the placement of the sign for Red Beauty Salon at 30 W. Hwy D. The sign is building mounted and complies with the Sign Ordinance for the City of New Melle. Chairman Stefanko closed Open Forum at 6:10 p.m.

OLD BUSINESS

1. N/A

NEW BUSINESS

1. Discussion about amending Chapter 400 Planning and Zoning, Section 400.030 for non-resident applications for the Planning and Zoning Commission will be further discussed with the city attorney, Steve Martin. It was discussed that it may be a State statute that determines residency requirements.
2. A question was brought to the Commission regarding what type/model of noise-monitoring device is to be provided by a short-term rental owner to comply with the Short-term rental Ordinance. There is no specific noise-monitoring make/model to use, it is to the owners benefit to install/provide a device to be sure they comply with the Ordinance.
3. A review of the new Peoples Bank site plan raised the question of whether a fence should be placed around the proposed retention ponds as the new facility will be adjacent to New Melle Sports and Recreation and scores of children in the vicinity. The site plan is under review by Cochran Engineering and will comply with all the requirements.
4. A Variance Request was submitted to the Board of Adjustment for set-back adjustments for the rebuild of Straatmann Feed at the corner of Mill Street and Hwy D. The Public Hearing and review are scheduled for November 14, 2023, and will be presented to Planning and Zoning in the December meeting.

The next Planning and Zoning Meeting will be TUESDAY, NOVEMBER 7, 2023, AT 7:00 P.M.

AJOURNMENT

A motion to adjourn was made by Commissioner Duggan and seconded by Commissioner Hanner. Motion passed unanimously. The meeting was adjourned at 6:36 p.m.