

REGULAR MEETING

The City of New Melle Board of Aldermen meeting was called to order at 7:04 p.m. by Mayor Steve Burt. The meeting was held at the New Melle City Hall, located at 145 Almeling Street, New Melle, MO.

ROLL CALL

√ Mayor Steve Burt	√ Alderman Trevor Goodman
Alderman Brian Nelson- absent	√ City Clerk Marcia Gay
√ Alderman Gary Schneider	√ Attorney Steve Martin
√ Alderman Janet Karrenbrock	

PLEDGE OF ALLEGIANCE

Mayor Burt led the Pledge of Allegiance.

INVOCATION PRAYER

Alderman Schneider led the Invocation Prayer

APPROVAL OF AGENDA

Alderman Goodman made a motion, seconded by Alderman Karrenbrock to approve the agenda for the Regular meeting of March 11, 2025. Motion passed unanimously.

APPROVAL OF MINUTES

Alderman Schneider made a motion, seconded by Alderman Karrenbrock to approve the minutes of January 23, 2025, Regular Meeting. Motion passed unanimously. The February meeting was cancelled.

OPEN FORUM

Ms. Laurette Nelson, 3669 Mill St., requested a void letter for the condemnation letter received for the Mill St. Improvement Temporary Construction Easement since the issues have been resolved. She asked if there was any compensation for encumbering her property for the easement and if improvements can be made to Groenberger St. during the construction on Mill St. She would like her fence moved to the property line and replanting the landscape that will be removed for Mill St. construction work.

FINANCE REPORT

1. City Clerk Gay submitted January 2025 Balance Sheets. Alderman Goodman made a motion, seconded by Alderman Karrenbrock to approve the balance sheets for January 2025. Motion passed unanimously.
City Clerk Gay submitted February 2025 Balance Sheets. Alderman Goodman made a motion, seconded by Alderman Schneider to approve the balance sheets for February 2025. Motion passed unanimously.

ENGINEERING REPORT

1. Kurt Daniels, Cochran Engineering, reported on the Mill St. Improvements. There is still one Construction Easement to be negotiated.
2. The question to the Board of Aldermen to waive any permit fees for the PWSD#2 Holt Rd. Booster Pump Station project was reviewed. The Board was unanimous in their decision to not waive any fees. Utilities are not exempt from permits for construction.

3. Kurt Daniels reported the Foristell Rd. Trail project will have a public meeting for review of the project sometime in June of 2025. The Project is not scheduled to move forward until Spring of 2026.

OLD BUSINESS

- 1 The Board of Aldermen reviewed the proposal from PWSD#2 for the 30” waterline easement and requests clarification on the sq. ft. involved – there were conflicting approximations. Also, the Board requests a non-exclusive easement as opposed to the proposed exclusive easement. Attorney Steve Martin will negotiate with the PWSD#2 representatives.

NEW BUSINESS

1. The Board of Aldermen reviewed the 2024 Audit of the city’s finances. Alderman Karrenbrock made a motion, seconded by Alderman Goodman to approve the Audit and requested 5 bound copies for the city, Motion passed unanimously.
2. There were no comments presented for the NMSR Landscaping contract. They have been attentive to keeping the city properties presentable.
3. The RFP for a Code Enforcement Officer was reviewed and will be posted on several sites.
4. The St. Charles County Parks Department has not communicated any plans for the property within the city limits of New Melle. A suggestion to attend St. Charles County Council meetings in the future to develop a dialogue with the Parks Department is considered.
5. Alderman Karrenbrock made a motion to have the city provide donuts for the Chamber of Commerce Easter Egg Hunt, as in the past. Alderman Schneider seconded. Motion passed unanimously.
6. Alderman Karrenbrock made a motion to accept the approval by the Planning and Zoning Commission for Mr. David Gust to the Commission, seconded by Alderman Goodman. Motion passed unanimously. Welcome Mr. David Gust a Commissioner to the Planning and Zoning Commission.

The next Regular Board of Aldermen Meeting will be TUESDAY, APRIL 15, 2024, at City Hall, 145 Almeling St., 7:00 p.m.

ADJOURNMENT

Alderman Goodman made a motion, seconded by Alderman Schneider to adjourn at 7:57 p.m. Motion passed unanimously.

Respectfully submitted,

Marcia Gay, City Clerk