

## REGULAR MEETING

The City of New Melle Board of Aldermen meeting was called to order at 7:04 p.m. by Mayor Burt. The meeting was held at City Hall, 145 Almeling St., New Melle, Missouri 63365

### ROLL CALL

√ Mayor Steve Burt	<b>absent</b> Alderman Janet Karrenbrock
√ Alderman Trevor Goodman	√ Alderman Gary Schneider
√ Alderman Nik Bradley	√ City Clerk Marcia Gay
√ Attorney Steve Martin	

Also present City Engineer Nathan Buehrle

### PLEDGE OF ALLEGIANCE

Mayor Burt led the Pledge of Allegiance

### INVOCATION PRAYER

Alderman Schneider offered the invocation prayer

### APPROVAL OF AGENDA

Alderman Schneider made a motion, seconded by Alderman Goodman to approve the Agenda for February 14, 2023. Motion passed unanimously.

### APPROVAL OF MINUTES

Alderman Goodman made a motion, seconded by Alderman Schneider to approve the Minutes of January 10, 2022, for the Regular Meeting, The motion was passed unanimously.

### OPEN FORUM

Salome Cummins, 3640 Schutzen St., spoke on the issue with the sidewalk on the east side of Schutzen St. as the Peter St. construction has prevented the school bus from using the usual route and she has to walk to Hwy D. Salome and her siblings have special needs and the sidewalk is in disrepair and dangerous for them to use. The existing sidewalk is a safety problem and should be replaced.

Mr. Tim Miller, 405 Hickory Grove Ln., and Mr. Rob Scherbring, 407 Hickory Grove Ln., expressed disappointment for the lack of maintenance and repair within the Sycamore Creek subdivision by the city. There should be routine maintenance of these streets to prevent the horrible conditions that have developed. Preventative maintenance would alleviate the dangerous conditions for both pedestrians and vehicles.

Open Forum closed at 7:13 p.m.

### FINANCE REPORT

City Clerk Gay submitted January 2023 Balance Sheets. Alderman Schneider made a motion, seconded by Alderman Goodman to approve the balance sheets for January 2023. Motion passed unanimously.

City Clerk Gay submitted 2022 Year End Financials. Alderman Bradley made a motion, seconded by Alderman Schneider to approve the 2022 Year End Financials for the city. Motion passed unanimously.

### **ENGINEERING REPORT**

1. Nathan Buehrle with Cochran Engineering gave the following status report for Peter St. Improvements: S&A is 50% complete on the project. Concrete forms are being set.
2. Change Order #2 for the Peter Street Project was submitted by Cochran Engineering. The Change Order includes the costs for adding riprap to the swale along Schutzen St. and replacing a culvert at a driveway. This issue will be tabled for further discussion and to review options. The Board will revisit the review at the March BOA meeting.
3. The Mill Street Improvement Plan will be introduced at a special meeting to be before the next P&Z Meeting, March 7, 2023, at 6:00. At that time discussion regarding Sycamore Creek street repairs will also be discussed.

### **OLD BUSINESS**

1. The City Clerk and City Attorney Steve Martin will work on a revised Conditional Use Permit to address the possible future sale of cannabis products within the city of New Melle. Items to note would be times of operation, proximity to schools, churches, playgrounds, outline the commercial district where it may be allowed.

### **NEW BUSINESS**

1. The City of New Melle will post an RFP for bids on lawn care and maintenance for city property.
2. Cochran Engineering will look at replacing the sidewalk on the east side of Schutzen St. and the city will look into whether that is covered under the Emergency Repair Contract, or if the repair will be a bid project.
3. Review the Ordinance for specifications for the Emergency Repair Contract; repairs under \$5,000 would need only the Mayor and one Alderman approval. Repairs that exceed that amount would need Board of Aldermen approval.
4. The city will begin establishing a Historic Preservation District for New Melle. An Architectural Review Board will be appointed and will look at how the district ties into the Comprehensive Plan for the city. Plans to remodel homes/businesses within this district will consider architectural designs and require application approval by the Review Board. This will be a case-by-case review and approval.

There will be a Special Meeting Tuesday, MARCH 7, 2023, at 6:00 p.m. to review the Mill Street Improvement Plans and discuss the Sycamore Creek Street Repairs.

The next Regular Board of Aldermen meeting will be Tuesday, MARCH 14, 2023, at 7:00 p.m. at City Hall, 145 Almeling St.

### **ADJOURNMENT**

Alderman Goodman made a motion, seconded by Alderman Schneider to adjourn at 8:00 p.m. Motion passed unanimously.

Respectfully submitted

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Marcia Gay, City Clerk

