

DEMOLITION PERMITS

STRUCTURES

1. Owner must notify all utilities:

- A. Electric Co. in your servicing area;
- B. Gas Co.—Natural/L.P.;
- C. Telephone Co. servicing your area;
- D. Sewer Co.;
- E. Water Co.;
- F. All other connections that would be affected by the demolition.

2. Application for a permit is to be completed along with the following:

- A. All letters of disconnect from utilities
Business address of person and/or firm possessing or generating the waste;
Description of project;
Description of waste;
Estimated volume of waste;
Location of licensed waste processing facility or landfill to be used.
- B. Demolition work shall start within thirty (30) days after the date of issuance of the demolition permit and shall be completed within ninety (90) days of such issuance date. The Building Official may, after receiving a written request from the applicant, extend this permit one (1) or more additional thirty (30) day period(s) if, in his opinion, conditions such as weather may have prevented the completion of the work within the prescribed allotted time.
- C. Demo permit fee: Contact City Clerk for fees.

3. After permit has been issued, the following procedures are to be followed:

- A. Environmental Services Department reserves the right to inspect demolition sites.
- B. All demolition waste is to be transported to a licensed waste processing facility. Proof of proper disposal in the form of a disposal receipt are to be provided to the City of New Melle, 145 Almeling Street PO Box 114, New Melle, MO 63365. 636-828-4807.
- C. All *asbestos* should be removed and delivered to a hazardous waste area. **NOTE:** if asbestos is found, a letter from Department of Natural Resources (DNR) 314-416-2960 and testing lab should be furnished to the Building Inspector.
- D. Foundation (concrete, brick, block etc.) to be broken into small pieces, no larger than one cubic foot, and transported to a landfill or by approval of the Building Inspector placed in foundation excavation, compacted and covered within 24" clean fill dirt.
- E. All grounds to be graded and seeded.

F. Call Building Inspector, contact St. Charles County Building Department 636-949-7279 for final inspection.

SEPTIC TANK DEMOLITION

4. Septic tank demolition procedures:

St. Charles County will need to be notified, and permits through their office will be issued.

COMPLETION OF WORK: Demolition work shall start within thirty (30) days after the date of issuance of the demolition permit and shall be completed within ninety (90) days of such issuance date. The Building Official may, after receiving a written request from the applicant, extend this permit one (1) or more additional thirty (30) day period (s) if, in his opinion, conditions, such as weather, may have prevented the completion of the work within the prescribed allotted time.

Initial after reading: _____ Date _____

Application for Demolition Permit

FACILITY INFORMATION - (STRUCTURE(S) TO BE DEMOLISHED)

Address street parcel number

Subdivision lot number

Applicants Name Phone No.

Applicants Address
Is owner of property different from applicant? (circle one) Yes No

Owners Name Phone No.

Owners Address

FACILITY DESCRIPTION

- Y N Residential Y N Commercial
Y N Septic Y N Well
Y N Cistern Y N Homeowner doing demolition
Y N Asbestos NESHAP Notification Obtained?

Estimated Volume: _____ Fire District: _____

Description of building(s) to be demolished: _____

Location of Waste Processing Facility: _____

Name of demolition contractor with phone number: _____

Name of waste hauler with phone number: _____

Name of all subcontractors with Phone numbers: _____

NOTE: ALL UTILITIES MUST BE PROPERLY DISCONNECTED AND SEWER CAPPED BEFORE DEMOLITION CAN START. DIVISION OF BUILDING CODE ENFORCEMENT MUST BE NOTIFIED IN WRITING BY THE APPROPRIATE UTILITIES WHEN DISCONNECTS ARE MADE. Demolition waste must be deposited at a license landfill, licensed waste processing facility or licensed transfer station. Proof of disposal must be provided upon completion of project.

Signature of Applicant

Date

OFFICE USE ONLY

Date _____ Permit No. _____ Exp. Date _____

Building Division

Utility Disconnect Dates:

Electric _____ Water _____ Gas _____

Building Inspector:

Signature

Date

Environmental Health & Protection:

EHP Approval Yes No

Approval Date _____

Approved by: _____

Fees:

Building Permit fee \$ _____

EPH Fee \$ _____

Special Waste Fee \$ _____

TOTAL FEES \$ _____