

REGULAR MEETING

The City of New Melle Board of Aldermen meeting was called to order at 7:00 p.m. by Mayor Steve Burt. The meeting was held at the New Melle City Hall, located at 145 Almeling Street, New Melle, MO.

ROLL CALL

- √ Mayor Steve Burt
- √ Alderman Brian Nelson
- √ Alderman Gary Schneider
- √ Alderman Janet Karrenbrock
- Alderman Trevor Goodman - Absent
- √ City Clerk Marcia Gay
- √ Attorney Steve Martin

PLEDGE OF ALLEGIANCE

Mayor Burt led the Pledge of Allegiance.

INVOCATION PRAYER

Alderman Schneider led the Invocation Prayer

APPROVAL OF AGENDA

Alderman Karrenbrock made a motion, seconded by Alderman Schneider to approve the agenda. Motion passed unanimously.

APPROVAL OF MINUTES

Alderman Schneider made a motion, seconded by Alderman Nelson to approve the minutes of March 12, 2024, Regular Meeting. Motion passed unanimously.

Alderman Nelson made a motion, seconded by Alderman Karrenbrock to approve the minutes of March 19, 2024, Special Meeting. Motion passed unanimously.

The April BOA Meeting was cancelled.

OPEN FORUM

Mr. Ernie Artega brought to the Boards attention the rescinded Ordinance for preserving historic buildings and if the Ordinance could be reestablished to save the buildings in the city that have historic value.

Mr. Chris Caldwell mentioned the interactions with PWSD#2 and residents of Fiddlestix development. PWSD#2 has not been forthcoming or cooperative regarding the 30” waterline construction. The location is staked at 17’6” from R/W and the proposed road improvement will overlap the waterline.

With no further comments Mayor Burt closed Open Forum at 7:08

FINANCE REPORT

1. City Clerk Gay submitted March 2024 Balance Sheets. Alderman Schneider made a motion, seconded by Alderman Nelson to approve the balance sheets for March 2024. Motion passed unanimously. The April BOA Meeting had been cancelled

2. City Clerk Gay submitted April 2024 Balance Sheets. Alderman Nelson made a motion, seconded by Alderman Karrenbrock to approve the balance sheets for April 2024. Motion passed unanimously.

INTRODUCTION OF BILLS/ORDINANCES

BILL #496– ORDINANCE 481

AN ORDINANCE OF THE CITY OF NEW MELLE, MISSOURI, CANVASSING THE RETURNS OF THE APRIL 2, 2024, GENERAL MUNICIPAL ELECTION HELD IN THE CITY AND DECLARING THE RESULTS THEREOF.

Alderman Schneider made a motion, seconded by Alderman Karrenbrock to conduct the first reading of Bill #496 by title only. Motion passed unanimously.

Mayor Burt read Bill #496 for the first time by title only.

Alderman Schneider made a motion, seconded by Alderman Nelson to accept the first reading of Bill #496. Motion passed unanimously.

Alderman Karrenbrock made a motion, seconded by Alderman Schneider to conduct the second reading of Bill #496 by title only, Motion passed unanimously.

Mayor Burt read Bill #496 for the second time by title only.

Alderman Karrenbrock made a motion, seconded by Alderman Schneider to accept the second reading, and adopt Bill #496 as Ordinance 481.

Roll Call Vote: Nelson aye, Karrenbrock aye, Schneider aye, Goodman absent.

Mayor Burt declares Bill #496 approved and designates it as Ordinance 481

BILL #497– ORDINANCE 482

AN ORDINANCE OF THE CITY OF NEW MELLE, MISSOURI, ACCEPTING THE RESULTS OF THE MUNICIPAL ELECTION PASSING THE LICENSE TAX IN AN AMOUNT NOT TO EXCEED ONE CENT (\$.01) PER GALLON BASED ON THE GALLON OF MOTOR VEHICLE FUEL SOLD

Alderman Schneider made a motion, seconded by Alderman Karrenbrock to conduct the first reading of Bill #497 by title only. Motion passed unanimously.

Mayor Burt read Bill #497 for the first time by title only.

Alderman Schneider made a motion, seconded by Alderman Nelson to accept the first reading of Bill #497. Motion passed unanimously.

Alderman Schneider made a motion, seconded by Alderman Nelson to conduct the second reading of Bill #497 by title only, Motion passed unanimously.

Mayor Burt read Bill #497 for the second time by title only.

Alderman Schneider made a motion, seconded by Alderman Karrenbrock to accept the second reading, and adopt Bill #497 as Ordinance 482.

Roll Call Vote: Nelson aye, Karrenbrock aye, Schneider aye, Goodman absent.

Mayor Burt declares Bill #497 approved and designates it as Ordinance 482

BILL #498– ORDINANCE 483

AN ORDINANCE OF THE CITY OF NEW MELLE, MISSOURI, TO ENFORCE THE BUILDING CODES OF ST. CHARLES COUNTY AGREEMENT ADOPTED BY THE

CITY OF NEW MELLE, MISSOURI, PREVIOUSLY PASSED ON BILL #426
ORDINANCE 422, JULY 9, 2019.

Alderman Schneider made a motion, seconded by Alderman Karrenbrock to conduct the first reading of Bill #498 by title only. Motion passed unanimously.

Mayor Burt read Bill #498 for the first time by title only.

Alderman Schneider made a motion, seconded by Alderman Karrenbrock to accept the first reading of Bill #498. Motion passed unanimously.

Alderman Karrenbrock made a motion, seconded by Alderman Schneider to conduct the second reading of Bill #498 by title only, Motion passed unanimously.

Mayor Burt read Bill #498 for the second time by title only.

Alderman Schneider made a motion, seconded by Alderman Karrenbrock to accept the second reading, and adopt Bill #498 as Ordinance 483.

Roll Call Vote: Nelson aye, Karrenbrock aye, Schneider aye, Goodman absent.

Mayor Burt declares Bill #498 approved and designates it as Ordinance 483

ENGINEERING REPORT

1. Kurt Daniels, Cochran Engineering, Mill St. Improvements and Schutzen St. Sidewalk Replacement. There are several easements remaining to be acquired. Cochran sent a certified letter to the owner of 3628 Mill St., Michael Bystrom, in Scottsdale, AZ., but has not had a reply. An agreement with Robert Nash at 3700 Mill St., has not yet been finalized.
2. Pay Application #1 from Karrenbrock Construction in the amount of \$37,415.70 for the Mill St. Improvement and Schutzen St. Sidewalk Replacement has been submitted for approval. This pay application is for the Schutzen St. Sidewalk portion of the contract. Alderman Schneider made a motion to approve the pay application, seconded by Alderman Nelson. Motion passed unanimously.
3. The 30" waterline plan for PWSD#2 was discussed. Cochran Engineering requested a scaled plan for review. Any field staking completed does not match previous submitted plans. The city does not recommend accepting an exclusive easement for the proposed waterline.
4. The city is still waiting for a contract from St. Charles County for the Foristell Rd. improvements.

OLD BUSINESS

1. The damaged ramp into City Hall has received only one bid for replacement/repair. City Clerk Marcia Gay asked for permission to solicit for bids through FB New Melle 411 page for additional bids. (2) more bids are needed before bids can be reviewed.
2. PWSD#2 submitted a conceptual plan for easement on city property. The plan does not accurately define the requested easement. A meeting with Cochran Engineering, Cole Engineering (PWSD#2) and the city should be arranged.

NEW BUSINESS

1. Code enforcement letters were issued for non-compliance for city code violations. A second request for mowing vacant property on Hwy Z (address of 111 Groenberger St.) was made. The Board approved the suggestion to mow the property and send the

landowner the bill.

2. A request to contact St. Charles County to see if they can spray for mosquitos in the city was noted. The City Clerk will see if there is a fee for the service.
3. The One-Way signs at the corner of Peter St. and Mill St. have disappeared. Tramar will be contacted to replace the signs.
4. Coordinate with Planning and Zoning to review the multi-family zoning ordinance. A workshop to review and discuss changes will be requested.

SWEARING IN OF NEWLY ELECTED OFFICIALS:

Mayor Steve Burt and Alderman Gary Schneider, Ward 2, were sworn in.

The next Regular Board of Aldermen Meeting will be TUESDAY, JUNE 11, 2024, at City Hall, 145 Almeling St., 7:00 p.m.

ADJOURNMENT

Alderman Karrenbrock made a motion, seconded by Alderman Nelson to adjourn at 7:45 p.m. Motion passed unanimously.

Respectfully submitted,

Marcia Gay, City Clerk