

REGULAR MEETING

The City of New Melle Board of Aldermen meeting was called to order at 7:02 p.m. by Mayor Burt. The meeting was held at City Hall, 145 Almeling St., New Melle, Missouri 63365

ROLL CALL

√ Mayor Steve Burt	√ Alderman Janet Karrenbrock
√ Alderman Trevor Goodman (arrived at 7:13 p.m.)	√ Alderman Gary Schneider
√ Alderman Nik Bradley	√ City Clerk Marcia Gay
√ Attorney Steve Martin	

Also present City Engineer Nathan Buehrle

PLEDGE OF ALLEGIANCE

Mayor Burt led the Pledge of Allegiance

INVOCATION PRAYER

Alderman Schneider offered the invocation prayer.

APPROVAL OF AGENDA

Alderman Karrenbrock made a motion, seconded by Alderman Schneider to approve the Agenda for March 14, 2023. Motion passed unanimously.

APPROVAL OF MINUTES

Alderman Schneider made a motion, seconded by Alderman Bradley to approve the Minutes of February 14, 2023, Regular Meeting. The motion was passed unanimously.

Alderman Schneider made a motion, seconded by Alderman Karrenbrock to approve the Minutes of March 7, 2023, Special Meeting to discuss road projects. The motion was passed unanimously.

OPEN FORUM

Todd Joerling and Jim Blondin, representing New Melle Sports and Recreation, would like the opportunity to continue the Ground Maintenance Contract with the City of New Melle. The current contract will expire April 1, 2023. The Board will take it into consideration.

Mayor Burt closed Open Forum at 7:06 p.m.

FINANCE REPORT

City Clerk Gay submitted February 2023 Balance Sheets. Alderman Schneider made a motion, seconded by Alderman Karrenbrock to approve the February 2023 balance sheets. Motion passed unanimously.

City Clerk Gay mentioned to the Board that the payments to S&A Construction have left the Transportation Account with a balance of \$76,806.63. The City will have to transfer funds from the Transportation Money Market Account, or Capital Improvements Account to cover the remainder of the expense for the Peter St. Improvement Project. Cochran Engineering will provide the remainder due for an amount to transfer.

ENGINEERING REPORT

1. Status of the Peter Street Improvement Project given by Nathan Buehrle, Cochran Engineering: according to the plan the first phase of the concrete has been poured. S&A Construction will be working on the second phase of the concrete pour.
2. Change Order #2 for Peter St. Improvement Project: changes introduced at the March 7, 2023, road project meeting were reviewed. A motion was made by Alderman Karrenbrock to approve the Change Order #2 for Peter St. Improvements, seconded by Alderman Bradley. The motion passed unanimously. Mayor Burt provided a signed copy to add to the contract.
3. Cochran Engineering is reviewing the Site Permit and New Construction drawings for the New Melle Firehouse and will provide comments to the engineering firm.
4. A cost analysis was completed by Cochran Engineering for sidewalk replacement on the east side of Schutzen St. between Peter St. and Hwy D. the estimate was \$63,000. The city will contact Francis Howell School District for the bus route/schedule after Peter St. is completed. The sidewalk replacement will be on hold.
5. Cochran Engineering will evaluate the repairs/slab replacements for Sycamore Creek streets and provide a schedule to repair/replace the slabs beginning with the most damaged.

INTRODUCTION OF BILLS/ORDINANCES.

BILL #483 – ORDINANCE 468 – AN ORDINANCE OF THE CITY OF NEW MELLE, MISSOURI, AUTHORIZING THE APPROVAL REQUIREMENTS FOR EMERGENCY REPAIRS PER CONTRACT TITLE 22-001 OF OCTOBER 12,2022/

Alderman Schneider made a motion, seconded by Alderman Bradley to conduct the first reading of Bill #483 by title only. Motion passed unanimously.

Mayor Burt read Bill #483 for the first time by title only.

Alderman Schneider made a motion, seconded by Alderman Karrenbrock to accept the first reading of Bill #483. Motion passed unanimously.

Alderman Schneider made a motion, seconded by Alderman Goodman to conduct the second reading of Bill #483 by title only, Motion passed unanimously.

Mayor Burt read Bill #483 for the second time by title only.

Alderman Bradley made a motion, seconded by Alderman Karrenbrock to accept the second reading, and adopt Bill 483 as Ordinance 468.

Roll Call Vote: Alderman Goodman -aye, Alderman Bradley -aye, Alderman Schneider -aye, Alderman Karrenbrock -aye.

Mayor Burt declares Bill 483 approved and designate it as Ordinance 468

OLD BUSINESS

1. Planning and Zoning will define a Historic Preservation District for the City of New Melle and present the boundary district to the Board of Aldermen. By defining this district, the City of New Melle will have a voice for building renovation specifications and new building specifications.

NEW BUSINESS

1. The specifications of the Landscaping/Grass Cutting Contract are spelled out in the contract. NMSR will designate a point-of-contact person for resolving issues not addressed in the 2022-2023 year. Invoices not received to the City of New Melle will be mailed and the Contract with New Melle Sports and Recreation will be considered for renewal.
2. Nuisance properties will be notified under Title II, Chapter 215, Sections 215.020-040 for compliance with the ordinance. The City Clerk will write the letters to be delivered by the Mayor (Acting Code Enforcement Officer) to the landowners that are subject to numerous complaints. After notification the landowner will have 30 days to comply before legal action.
3. The new City of New Melle webpage was reviewed by the Board members. It was suggested that the city correspond with Evoke to add applications that will allow applicants to pay for Permits online. The Chamber of Commerce has initiated that application. With limited hours at City Hall it would be a convenient application to the permit process. Alderman Karrenbrock made a motion to activate the new City of New Melle webpage, Monday, March 20, 2023, seconded by Alderman Schneider. Motion passed unanimously. City Clerk Gay will correspond with Evoke to go forward with a permit payment application.
4. The CPA for the City, Botz Deal & Co, suggested the city place funds from the Parks Account into an interest bearing CD as the monies in the account have minimal activity and the checking account gains no interest. The account balance is \$18,833.99. Alderman Goodman made a motion to place \$15,000.00 in an interest bearing Certificate of Deposit, seconded by Alderman Schneider. Motion passed unanimously. Mayor Burt will visit Peoples Bank in New Melle to arrange the funds to be placed in a CD.

The next Regular Board of Aldermen meeting will be Tuesday, April 11, 2023, at 7:00 p.m. at City Hall, 145 Almeling St.

A Special Meeting with New Melle Sports and Recreation will precede the Regular Meeting at 6:30 p.m. to review the Landscaping/Maintenance Contract.

ADJOURNMENT

Alderman Goodan made a motion, seconded by Alderman Schneider to adjourn at 7:58 p.m. Motion passed unanimously.

Respectfully submitted

Marcia Gay, City Clerk

